

## **Policy and procedure for Australians visiting Wesleyan Church Mission Fields and personnel.**

It is part of Wesleyan World Missions plan to encourage as many people from within our Wesleyan Churches to become involved in the work of Wesleyan World Missions by visiting mission fields.

In order for this to be a coordinated and effective process, not placing undue strain on our personnel on the field it is required that the following be adhered to.

Non Wesleyan Australians, Visiting Wesleyan Mission Fields with Australian Missions Personnel present, or the Solomon Islands.

1. Team leader (or individual) as a matter of courtesy to inform National Director of intentions and dates of travel, to ensure that no other team is visiting at the time or that it clashes with other events.
2. If dates are okay Team leader to arrange all details directly with field director/National Supt.
3. All travel arrangements, tickets purchases, insurances etc to be arranged by Team Leader. WWM will not provide assistance, nor bear any responsibility or liability in the event of mishap.

Wesleyan Church Members, intending to visit WWM Field with Australian Personnel present or Solomon Islands, at time other than advertised AWSOM trip.

1. Team leader (or individual) must inform the National Director of WWM of their intentions and dates of travel, to ensure no clashes of dates.
2. If a group consists of three or more individuals, that are not related, then the team must be organised and arranged through the ND.
3. AWSOM applications and references must be completed and forwarded to the ND
4. ND can/may assist with the following...
  - a. Itinerary/Travel/insurance arrangements
  - b. Budget (Payments for trip budget to be made through Financial Officer)
  - c. Pre Travel training
  - d. Coordination with on field personnel
  - e. Post trip debriefing

No team or individuals may visit a field where Australian Personnel are serving the Solomon Islands Wesleyan Churches without advising the National Director.

### **AWSOM TEAM MEMBERS.**

Those people who wish to travel on an ASWOM team that is advertised (or arranged through WWM must abide by the following recommendations.

1. Complete application and send references to WWM
2. Forward funds to the Financial Officer as per the schedule outlined by the WWM
3. Attend pre trip training times as required.
4. Be prepared to participate in all aspects of the team and trips purposes.
5. Attend any post trip debriefing as arranged.