Children's Ministry Coordinator

Location: Axis Church

Employment Type: Part-Time (15 Hours Per Week)

Commencement: January 2027 (or by negotiation)

Probation Period: Six Months

Salary: Negotiated according to qualifications, experience

About the Role

Axis Church is seeking a passionate and committed Children's Ministry Coordinator to lead and develop ministry for children from Birth to Year 6 and support their families in nurturing faith at home and within the church community.

This is an exciting opportunity for someone who loves helping children discover Jesus, partnering with parents in discipleship, developing volunteers, and building a vibrant ministry where children and families are welcomed, valued, and connected.

The Children's Ministry Coordinator will provide leadership, vision and pastoral oversight for all ministries relating to children and their families from Birth to Year 6. They will work closely with church leadership, volunteers and the Children's Ministry Assistant to create engaging, safe and Christ-centred environments where children can grow as disciples of Jesus.

A key aspect of the role is ensuring children and families experience a smooth and intentional transition from Children's Ministry into Youth Ministry as they move from Year 6 to Year 7.

Employment Basis

- Permanent Part-Time position.
- 15 hours per week.
- A minimum of 5 hours will be worked on Sundays.
- The remaining hours will be worked during the week, with workdays negotiated in consultation with the Senior Pastor.
- Flexibility may be required for special events, training, camps and ministry activities throughout the year.

Reporting Relationships

Reports to: Senior Pastor

Direct Report: Children's Ministry Assistant

Works collaboratively with:

- Assistant Pastor
- Youth Ministry Leaders
- Ministry Staff
- Volunteer Leaders

Key Responsibilities

Children's Ministry Leadership

- Provide vision, leadership and oversight for all ministries from Birth to Year 6.
- Develop engaging and age-appropriate discipleship opportunities that help children know, love and follow Jesus.
- Lead Sunday children's ministry programs across at least one of the morning services.
- Create welcoming environments where children feel safe, valued and connected.
- Develop and implement ministry goals in line with the mission and vision of the church.
- Regularly evaluate ministry effectiveness and identify opportunities for growth and improvement.

Family Ministry

- Partner with parents and caregivers as the primary spiritual influence in the lives of their children.
- Support and equip families to disciple their children at home.
- Develop opportunities that strengthen family engagement and participation in church life.
- Encourage meaningful connections between families, children and the broader church community.
- Collaborate with the Assistant Pastor on church-wide family ministry initiatives and discipleship pathways.

Volunteer Leadership and Development

- Recruit, train, equip and encourage children's ministry volunteers.
- Foster a healthy ministry culture that values teamwork, servant leadership and spiritual growth.
- Provide ongoing coaching, feedback and support for volunteer leaders.
- Ensure volunteer teams are appropriately rostered and resourced.

Staff Leadership

- Supervise, support and develop the Children's Ministry Assistant.
- Provide clear direction, regular communication and encouragement.
- Ensure ministry programs and administrative functions align with agreed priorities and objectives.

Child Safety and Ministry Operations

- Ensure compliance with all child safety policies, safe ministry requirements and legislative obligations.
- Maintain accurate records, volunteer documentation and ministry administration.
- Contribute to annual planning and budget preparation.
- Manage approved ministry budgets responsibly and effectively.
- Ensure ministry resources and facilities are maintained and utilised appropriately.

Transition into Youth Ministry

- Work collaboratively with the Assistant Pastor and Youth Ministry leaders to facilitate a smooth transition from Children's Ministry into Youth Ministry.
- Develop intentional pathways that help children and their families remain connected and engaged as they move from Year 6 into Year 7.
- Encourage continuity of discipleship, relationships and pastoral care during this important stage of life.

First-Year Priorities

The successful applicant will work alongside church leadership to:

- Build strong relationships with children, families and volunteers.
- Strengthen and develop ministry programs from Birth to Year 6.
- Support and develop the Children's Ministry Assistant.
- Review and enhance volunteer recruitment, training and support.
- Strengthen family discipleship and engagement initiatives.
- Maintain excellence in child safety and ministry compliance.
- Establish and strengthen transition processes between Children's Ministry and Youth Ministry.
- Create sustainable ministry systems that enable future growth.

About You

The successful applicant will demonstrate:

Essential

- A vibrant and growing Christian faith consistent with Wesleyan Methodist beliefs and values.
- A passion for children's discipleship and family ministry.
- Experience serving in children's ministry, education, ministry leadership or a related field.
- Strong interpersonal and relationship-building skills.
- The ability to lead, motivate and equip volunteers.
- Good organisational and administrative skills.
- The ability to work independently while collaborating effectively with church leadership and ministry teams.
- A commitment to child safety and safe ministry practices.
- Current Queensland Blue Card, or eligibility to obtain one.

Desirable

- Ministry, theological, education or child development qualifications.
- Experience supervising staff or ministry leaders.
- Experience developing ministry strategy and volunteer teams.
- Understanding of Wesleyan theology and ministry practice.

Why Join us?

We are a growing local church built on Jesus Christ in the neighbourhood of North Lakes to the north of Brisbane. We strive to be authentic people, Biblically grounded and establish a genuine connection with our local community. This role is essential in helping us achieve our vision and provides an opportunity to make a lasting impact by helping people find community, grow in faith and become actively engaged in the life and mission of the church. You will join a supportive ministry team committed to helping people know Jesus, grow in faith, build authentic relationships and make a difference in the world.

To Apply

Please submit:

- A cover letter outlining your suitability for the role.
- A current resume.
- Contact details for two referees, including a pastoral referee.

Applications and enquiries can be directed to the senior pastor:

Jonathon Schroder
Axis Church
jonathon@axischurch.org.au
07 34812921

Part-time arrangements and workdays may be discussed with suitable applicants during the recruitment process.